

# OKLAHOMA HORSE RACING COMMISSION

## JOB DESCRIPTION: SAFETY STEWARD

### Definition:

Under the direct supervision of the Commission Executive Director and at a Commission-licensed racetrack, the Safety Steward, permanent part-time employees, have jurisdiction over all other Racing Officials and are responsible to the Commission *Rules of Racing* and provisions of the Oklahoma Horse Racing Act.

### DESCRIPTION OF DUTIES:

Stewards not serving in the stand shall, duties may include, but not limited to, the following:

- Monitor and observe daily habits and practices of backside activities.
- Monitor compliance for race day medication regulations and assist Law Enforcement personal with barn inspections regarding medication positives.
- Observe medication administration.
- Follow-up on leads that may involve the inappropriate or illegal use of medication, such as permitted and prohibited substances that may effect racing performance.
- Conduct pre-meet racetrack safety inspections independently or with OHRC Law Enforcement personal.
- Participate in resolution of financial complaints.
- Make recommendations to OHRC to ensure the integrity of racing and compliance with horse racing laws and regulations.
- Assist stewards during formal hearing.
- Assist License personal with license problems.
- Approve licenses for exercise riders, pony riders and jockeys.
- Give the trainer and assistant trainer examinations.
- Monitor horses leaving and entering the backside enclosure.
- Monitor Outriders, Gate Crews and Exercise Riders.
- Monitor safety equipment (Vest, Whips and Helmets)
- Answer question in regards with rules and regulations.
- Fill-In for Stewards at Oklahoma Racetracks.
- Any other duties that the Executive Director / Commission may designate.

**EDUCATION AND EXPERIENCE:**

At least five years of experience in the pari-mutuel horse racing industry as a licensed trainer or jockey;

OR

At least ten years of experience in the pari-mutuels horse racing industry as a licensed owner whose experience, knowledge, ability and integrity relative to the industry are known to the Commission;

OR

At least three years of experience as a licensed racing official, racing secretary, assistant racing secretary or director of racing;

OR

Experience in the horse racing industry of a character and for a length of time sufficient, in the opinion of the Commission, to be substantially equivalent to the requirements listed above.

High School diploma or GED equivalent.

**ACCREDITATION REQUIREMENT:**

The applicant must be accredited through the Racing Officials Accreditation Program as a Racing Official or Steward, meet the experience and continuing education requirements of the program, and be in good standing with all racing jurisdictions.

**Special Requirement:**

- Working knowledge of the Commission *Rules of Racing* and the Oklahoma Horse Racing Act.
- As determined by the Commission, pass written and oral examinations on the matters relating to the duties of Safety Steward/Stewards.
- 20-20 vision or vision corrected to at least 20-20 and normal hearing ability.
- Other restrictions and qualifications as prescribed in Title 3A O.S. Section 202 and 203.5
- The successful applicant may be fingerprinted and checked through the OSBI and FBI as a part of a standard background investigation which includes the Commission checking with the applicant's prior employers and available references.

- Willingness to work irregular hours and overtime in various locations throughout the State.
- Commission Employees are prohibited from wagering on any horse race over which the Commission has jurisdiction and are prohibited from owning in whole or in part any horse which races at a Commission-licensed racetrack.